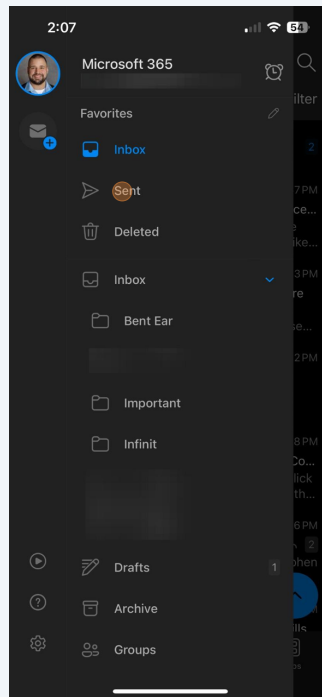


How to Set Outlook Mobile Signature (iOS)

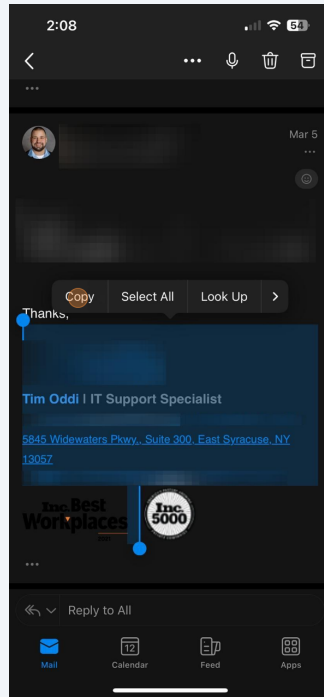
i This guide is to assist with adding an email signature in the mobile Outlook App.

Please Note: Any images in your email signature will not appear as this is not supported by Outlook on iOS

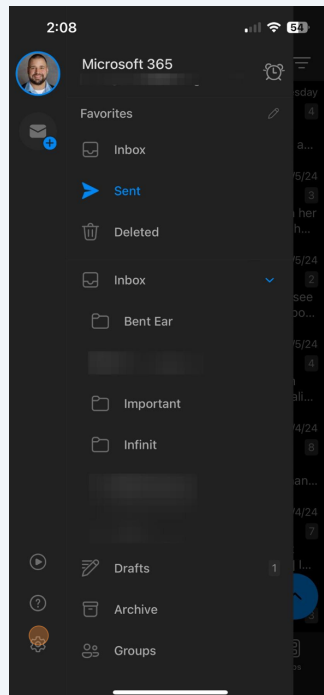
1 In the Outlook App, navigate to your "Sent" emails.



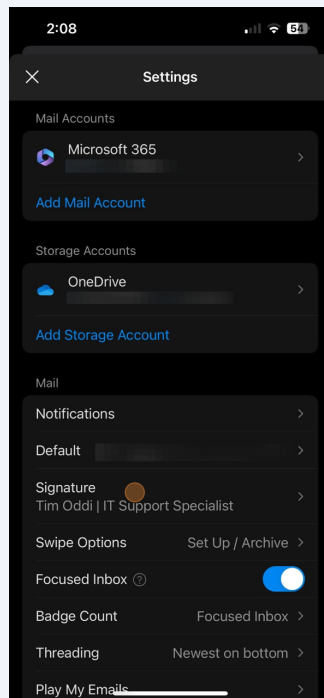
2 Open an email which you have sent, highlight your signature, then press "Copy"



3 Once your signature is copied, open settings in the Outlook App.



4 Tap on the "Signature" option.

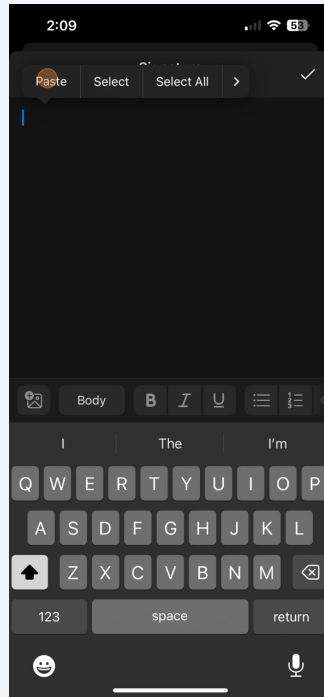


5 Tap in this field, yours may say "Get Outlook for iOS"



6

Delete any information written in this box. Then tap and select "Paste" to paste your signature here.



7

Once your signature appears, click on the check mark in the top right corner to save.

